

## **SCHEME OF SERVICE**

**Organisation:** Land Drainage Authority  
**Post:** Technical Design Officer  
**Salary:** **Rs 19,850 x 325 – 21,475 x 375 - 22,225 x 400- 23,425 x 525- 26,050 x 675 - 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 40,300 (LDA 4A)**

**Qualification** A. (i) A Cambridge Higher School Certificate with pass at “Principal Level” in Geometrical and Mechanical Drawing or Design and Technology (Communication) or Design and Technology obtained on one certificate or Passes in at least two subjects including Geometrical and Mechanical Drawing or Design and Technology (Communication) or Design and Technology obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Land Drainage Authority; and  
(ii) reckon at least two years’ experience in draughtsmanship in a design office.  
B. Candidates should:  
(i) possess good interpersonal and communication and skills; and  
(ii) be computer literate and have a good knowledge of Computer-Aided Design Software (AutoCAD)

Candidates should produce written evidence of experience/ knowledge claimed.

**Duties:**

1. To prepare plans, site plans, survey plans, sketches and working drawings in connection with architectural, structural and cartographic aspects and requirements of Civil Engineering Projects, including drain projects.
2. To carry out survey works in connection with the preparation of plans as outlined above.
3. To perform levelling works on construction sites.
4. To carry out site visits together with the Engineer/Senior Engineer (Civil) and other staff.
5. To report on the nature of maintenance problems of drains and other relevant structures.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical Design Officer in the roles ascribed to him.

**CERTIFIED CORRECT**

Officer-in Charge