

PROJECT MANAGER (ON CONTRACT)

Qualifications:

A. Candidates should be registered as a Registered Professional Engineer of Mauritius in the field of Civil Engineering with the Council of Registered Professional Engineers of Mauritius under Section 13 of the Registered Professional Engineers Council Act No. 49 of 1965, and as subsequently amended, or possess a Master's Degree in Project Management or related field from a recognised University.

B. Candidates should also:

- (i) reckon at least 5 years' experience in the management of engineering projects;
- (ii) possess strong leadership, managerial, communication and interpersonal skills and sound administrative and organising abilities; and
- (iii) have sound knowledge in Information Technology with proficiency in operating engineering software and project management tools.

NOTE

Candidates should produce written evidence of experience/knowledge claimed.

Salary:

Based on experience and is negotiable in the range of Rs.62,350 – Rs. 102,500.

Duties:

1. To be responsible to the Director or any other officer designated by him for the performance of the following duties:
 - Plan, coordinate and monitor the implementation of drainage and flood mitigation projects entrusted to implementing agencies.
 - Ensure that projects are delivered within approved scope, budget, quality standards and timelines.
 - Monitor project risks and recommend mitigation measures.
 - Conduct site inspections and project review meetings, as and when required.
 - Maintain an updated database of ongoing and completed projects under the National Flood Management Programme and other related schemes.
 - Liaise with implementing agencies including Government departments, Local Authorities, parastatal bodies and other public institutions regarding drainage projects.
 - Coordinate with consultants, contractors, utility service providers and land owners to facilitate project implementation.

- Act as the principal point of contact between the Land Drainage Authority and stakeholders on matters relating to drainage infrastructure projects.
- Attend meetings with Ministries, Government agencies, Local Authorities and private stakeholders and provide technical advice on drainage-related matters.
- Follow up on entrusted projects and ensure timely submission of progress updates, reports and technical documentation.
- Participate in technical committees and design review panels where required.
- Monitor construction activities to ensure that drainage works are executed in accordance with approved designs, specifications, contract documents and relevant standards.
- Verify compliance with approved drainage layouts, hydraulic requirements and quality assurance procedures.
- Conduct site inspections and recommend corrective actions where deviations from approved designs are identified.
- Review work programmes, method statements and technical submissions.
- Certify progress of works and provide technical input for payment certifications where required.
- Administer contracts in accordance with applicable procurement regulations, contract conditions and Government procedures.
- Ensure compliance with contractual obligations by consultants, contractors and service providers.
- Ensure that projects are managed in accordance with relevant contractual laws, procurement legislation and public sector regulations.
- Assist in the formulation and implementation of policies relating to drainage and flood risk management.
- Review applications and provide recommendations concerning drainage issues associated with land development projects.
- Prepare technical reports, project status reports, briefing notes and presentations.
- Maintain comprehensive project records and documentation.
- Prepare submissions for management meetings, committees and other decision-making bodies.
- Provide regular updates to Management on project progress, challenges and proposed solutions.

2. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Project Manager in the roles ascribed to him.

Note:

The Project Manager may be required to work outside normal working hours, including Saturdays, Sundays, Public Holidays and during cyclonic periods and natural calamities.



Certified Correct

A handwritten signature in blue ink, appearing to be "M. K. K." with a long horizontal stroke extending to the right.

For Director

Date: 18 June 2026