



APPLICATION FORM

NOTES FOR GUIDANCE

- A. In completing this form, it is important that you provide all information as requested. The information provided should be as detailed and accurate as possible. Failure to do so can result in disqualification from the selection process.
- B. If any of the particulars you give cannot be entered in the space provided, please continue on a separate A4 sheet.
- C. If any of the section is not applicable, please indicate in writing 'N.A.' in that section.
- D. You are advised to make a photocopy of the completed form for your own reference.
- E. Candidates should produce written evidence of knowledge and work experience claimed.
- F. Particulars in respect of the posts are contained in the job description.

1. Post Applied for:		☐	Residing in Mauritius	☐		Overseas Candidate
2. Family Name:	First Name:	Title (Mr/Mrs/Ms/Miss/Dr)				
3. Residential Address:						
4. National Identity Card No.	5. Age	6. Nationality (ies) :	7. Passport No (Not Mandatory):			
8. Residential Telephone No. Mobile No. Email:			9. Office Telephone No. Office Fax No.			
10. Computer Literacy Word ☐ Excel ☐ Powerpoint ☐ Access ☐ Outlook ☐						

11. SECONDARY ORDINARY LEVEL

State whether Cambridge S. C. or Cambridge G.C.E. or London General Certificate of Education (Ordinary Level)

Month/Year:

Exam Centre Number:

Index Number:

[illegible]

13. SECONDARY ADVANCED LEVEL

State whether Cambridge H. S. C. or Cambridge G.C.E. or London General Certificate of Education (A Level)

Month/Year:

Exam Centre Number:

Index Number:

Subject:	Grade:

13. First Degree Qualifications (Give full details). – N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

INSTITUTION NAME AND COUNTRY	ATTENDED FROM/TO		QUALIFICATIONS	MAIN COURSE OF STUDY
	Month/Year	Month/Year		

14. Post Degree Qualifications/ Professional Qualifications (Give full details)				
INSTITUTION NAME AND COUNTRY	ATTENDED FROM/TO		QUALIFICATIONS	MAIN COURSE OF STUDY
	Month/Year	Month/Year		
15. OTHER QUALIFICATIONS				
16. EMPLOYMENT HISTORY:				
A. Present Employment in the Government Service				
Date of Present Appointment	Date of Confirmation in the Service	PRESENT MONTHLY SALARY	POST HELD	
MINISTRY/DEPARTMENT:				
TEMPORARY/SUBSTANTIVE:				
B. PREVIOUS EMPLOYMENT IN THE GOVERNMENT SERVICE				
POST HELD:				
MINISTRY/DEPARTMENT:			TEMPORARY/SUBSTANTIVE:	
DATE OF APPOINTMENT:				
POST HELD:				
MINISTRY/DEPARTMENT:			TEMPORARY/SUBSTANTIVE:	
DATE OF APPOINTMENT:				
POST HELD:				
MINISTRY/DEPARTMENT:			TEMPORARY/SUBSTANTIVE	
DATE OF APPOINTMENT:				

17. EMPLOYMENT OTHER THAN IN THE GOVERNMENT SERVICE			
POSTS	NAME AND ADDRESS OF EMPLOYER	FROM	TO

18. A. Have you ever been arrested, charged, or summoned into court as a defendant in a criminal proceeding or convicted, fined or imprisoned for the violation of any law in Mauritius or abroad? Yes ☐ No ☐
If "yes", give full particulars of each case in an attached statement.

B. Have you ever been subject to any disciplinary action or proceeding? Yes ☐ No ☐
If "yes", give full particulars of each case in an attached statement.

19. I certify that the information contained above is correct, and complete to the best of my knowledge and belief. In completing this form, I understand that if I willfully give false information or withhold any material information, it will render me liable to disqualification for appointment to the service.

DATE: SIGNATURE:

NOTE: ALL INFORMATION WILL BE TREATED AS STRICTLY CONFIDENTIAL